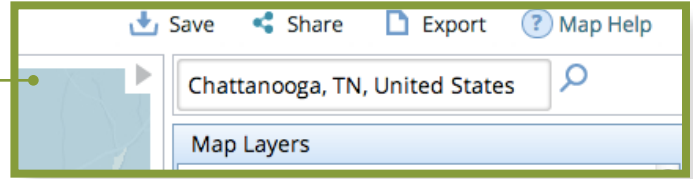




How to Save, Share, and Export a Map

1. To save your map after creating it, click on the Save icon.



2. Provide a meaningful title, description, and a few tags or keywords.

3. Check the box next to the Channel(s) it is most related to.

4. Choose a sharing setting - public, private, or Hub. When you click on Hub, use the dropdown list to save to a Hub you belong to.

5. To Share your map through email, social media, or on a web site, click on the Share button. You can also copy and paste an embed code to insert the map into a webpage or website.



6. To Export your map, choose Export and give your map a title. Choose your desired layout, extent, and file format.

7. Review and make your selection from each of the following: Export Layout, Map Extent, and File Format.

8. Click

Export Layout Options:

Landscape – the map will display greater in width than length.

Portrait – the map will display greater in length than width.

Map Extent Options:

Preserve Map Extent – the map will display as you see it on your screen.

Preserve Map Scale – the map will display the distance on the map to the actual distance on the ground.

